



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
OFFICE OF THE CHIEF, ARMY RESERVE  
WASHINGTON, DC 20310-2400

DAAR-GO

2 March 2000

MEMORANDUM FOR ALL USAR GENERAL OFFICERS AND COLONELS  
ASSIGNED TO AUTHORIZED GENERAL OFFICER  
POSITIONS

SUBJECT: USAR General Officer Newsletter

1. **GO ROSTER.** Enclosure 1 is the USAR general officer alpha roster that includes personal and unit information. Please review the information pertaining to you and your unit/organization. If corrections or additions are needed, please call the St. Louis GOMO at (314) 592-0470 or e-mail Ms. Kathy Wade at [kathleen.wade@arpstl.army.mil](mailto:kathleen.wade@arpstl.army.mil) or Ms. Melinda Carter at [melinda.carter@arpstl.army.mil](mailto:melinda.carter@arpstl.army.mil).

2. **GENERAL OFFICER ASSIGNMENT ADVISORY BOARD (GOAAB).** The next GOAAB is scheduled to convene on 17 January 2001. The board will recommend the best qualified officers for general officer vacancies occurring between 1 April 2001 and 31 March 2002. OCAR GOMO will solicit eligible officers in April 2000 and mail those interested in competing a memorandum of instruction (MOI) in the May/June 2000 timeframe. The USAR General Officer Position and Projected Vacancy Lists for board year 2001-2002 will be included in the MOI.

3. **COMMANDERS' CONFERENCE.** The Spring USARC Commander's Conference is scheduled for 19-21 May 2000 at the Opryland Hotel, Nashville, TN. OCAR GOMO representatives will provide attendees with information packets during in-processing. The packets will include resumes of service career, Official Military Personnel File microfiche, retirement points summary and a number of useful information papers. We will have an office set up near the operations center and will be available to answer questions throughout the conference. For additional information concerning the conference please contact CPT Lyndon Johnson, USARC DCSPER at (404) 464-9005.

4. **PHOTOS.** If we need copies of your official photo, you will find a photo request at Enclosure 2. The general officer official photo requirements are as follows:

- a. Head to shoulders, 8x10, color photo.
- b. Class A Uniform.
- c. General Officer and United States Flag background.

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5. **ST. LOUIS GOMO EMAIL ADDRESS CHANGE.** The "old" Internet/SMTP address listed below for the St. Louis GOMO will expire effective 1 June 2000. The "new" email address listed below is effective immediately.

Old - **firstname.lastname@arpstl-emh2.army.mil**

New - **firstname.lastname@arpstl.army.mil.**

6. **ORIENTATION COURSE.** The next AC/RC Brigadier General Officer Orientation Course will occur in October/November 2000 timeframe. Newly assigned brigadier generals or colonels (whose promotion has been nominated by the President) are required to attend the course. The Chief of Staff, Army will send formal invitations to those officers whose attendance is required.

7. **REQUEST FOR ORDERS.** When requesting orders for ADT, AT or ADSW from the St. Louis GOMO, please attempt to notify them of your request 7-10 days prior to the beginning of the duty. This will allow the St. Louis GOMO sufficient time to publish your orders and coordinate airline tickets, if required.

8. **IMA GENERAL OFFICER DUTY.** As a reminder, IMA general officers are authorized 65 ADT/AT days for each fiscal year. Requests for additional training days must be addressed to the Chief, Army Reserve in writing by the first general officer in the officer's chain of command. The request for additional training days should include a justification, the number of days required and an itinerary outlining the duties to be performed. Requests for additional days should be sent to OCAR GOMO for processing.

9. **NON-ESSENTIAL TRAVEL.** Enclosure 3 is a policy memorandum from the Chief, Army Reserve (CAR) which outlines his policy regarding events deemed non-mission essential.

8. **FINANCIAL DISCLOSURE REQUIREMENTS.** As a reminder to all newly promoted Brigadier Generals, you must submit a Public Disclosure Report (SF 278), together with a copy of your current position description to your servicing SJA Ethics Counselor after completing 61 days of active duty as a brigadier general within a calendar year. You will have 30 days following completion of your active duty to file your disclosure statement. All other general officers must submit a Public Disclosure Report by the appropriate date established by your Ethics Counselor, which is normally in the April timeframe. Late reports can be subject to monetary fines. Please contact your SJA Ethics Counselor for more information.



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9. For further information, please contact the undersigned or Mr. Jerry Erickson at commercial (703) 601-0908/0909, or St. Louis GOMO at (314) 592-0470.

FOR THE CHIEF, ARMY RESERVE:

3 Encls  
as



DORIA A. HASH  
Major, GS  
Chief, General Officer  
Management Office

## **PHOTO REQUEST**

1. Request that you send a minimum of 10 copies of your official photograph to the following address:

Headquarters, Department of the Army  
Office of the Chief, Army Reserve  
ATTN: DAAR-GO (SFC Morris)  
1421 Jefferson Davis Highway, Suite 12000  
Arlington, Virginia 22202-3259

2. The requirements for the official photograph are as follows:

- Class A Uniform.
- Head to shoulder, 8x10, color photo.
- General Officer and United States Flag background

3. The OCAR GOMO point of contact is SFC Morris at (703) 601-0906.

Enclosure 2



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WASHINGTON, DC 20310-2400

DAAR-GO

24 June 1998

MEMORANDUM FOR ALL USAR GENERAL OFFICERS AND COLONELS ASSIGNED TO  
GENERAL OFFICER POSITIONS

SUBJECT: Non-Essential Travel

1. In an effort to maximize the use of our limited travel dollars, I am requesting you eliminate all non-essential travel. Ensure your temporary duty is mission related and essential. Attendance at ceremonies, changes of command, or retirements outside your unit or agency will not be supported unless directed by me. Although these events are important, we cannot afford to expend valuable resources which provide a minimal return to your command and the U.S. Army Reserve.
2. With careful planning, you can help eliminate unnecessary costs. I appreciate your hard work and continued support.

A handwritten signature in black ink, appearing to read "Th. J. Plewes", is positioned above the printed name.

THOMAS J. LEWES  
Major General, U.S. Army  
Chief, Army Reserve